

EXPECTED BEHAVIOR

You're part of a community: respect the others!

The rules are the same for everyone and are made so that this space works and serves everyone equally and continuously.

RESPECT

SHARE

STAY SAFE

BE PROFESSIONAL AND RESPONSIBLE

TOWARDS TOOLS AND EQUIPMENT

RESPECT

- No dust, no food, no drink
- Keep the place and the printers clean
- Please clean your printbed before leaving
- Use only the materials and tools available in the space (you can not bring your own filament)
- Don't take anything out of the room
- Print responsibly
- Print only your own G-Codes

SHARE

- Share the printers
- Short printjobs during the day, long printjobs during the night
- Store filament properly in the dry cabinet
- Communicate if something is missing or if you have any suggestions
- Communicate if something's wrong with a printer (put in maintenance)

TOWARDS OTHER PEOPLE

RESPECT EVERYBODY !

- Other users, teaching assistants
- Handle other people's parts **with care**
- **Don't remove parts** from printbed if they're not yours
- Don't lie on your project budget
- Transparency is the Key!

SHARE THE KNOWLEDE

- Never hesitate to **ask for help**
- Share your experience and **help each other**
- **Be nice**, don't judge
- Share your ideas, success and lessons learned

YOUR COACH

- Not a cop, not a cleaner > Experienced engineer, specialized in 3D Printing for 20+ years.
- Many tips and experience to share with you, at each step of your project.
- Here to help you and everybody at the same time, not to judge or punish you. **Don't be shy ;)**

STAY SAFE

Access restrictions

- Don't enter the "under supervision" area without the coach's permission
- Don't let unauthorized people enter the room or let the door open
- Don't work alone in the space after 8pm and during weekends
- Don't work if you're "tired"



Potential risks

- **Flammable chemicals**
 - No open flame and no smoking
- **Hot surfaces and moving parts**
 - Don't touch the printers while running or before proper cooling
 - Tie your hair and be careful with loose accessories and computers



Personal protection equipment

- Use the appropriate PPE when indicated
- **IMPORTANT:** Safety glasses are mandatory for post processing (support removal)



IN CASE OF PROBLEM

Phone

For all emergencies, 24h/24

- From an EPFL landline: **115**
- From a personal mobile phone: **021 693 30 00**
- From the EPFL Campus app: **SOS**

Available treatment devices

First aid kit

- To treat minor injuries.
- For major injuries: call **115**

Eye/face wash kit

In case of splashing in the eyes:

- 1. Act quickly
- 2. A colleague calls **115**
- 3. Flush your eyes thoroughly until help arrives

Notify the COSEC (coach) if you use any of these devices

In case of fire

If you know how to use it

- **Fire blanket** in the room
- **Fire alarm** and fire **extinguisher** in the corridor

Most important: give the alarm and help people out